



CAPITAL **nurse**

Digital IV Therapy Passport DLS Platform roles and responsibilities

The Digital IV Therapy Passport is hosted on the Digital Learning Solutions platform (DLS)

- The DLS is owned by Health Education England Technology Enhanced Learning Team (HEE TEL)
- It can be accessed on mobile, tablet, laptop or desktop



Digital Learning Solutions platform

- The platform organises users / delegates into 'centres'
- Healthcare provider (Trusts) & HEIs = a centre
- A delegate / user exists within a centre
- The platform is managed by the centre
- Learners own their assessment records
- A learner will transfer themselves (their records) from one centre to another when they move between jobs

Learning portal

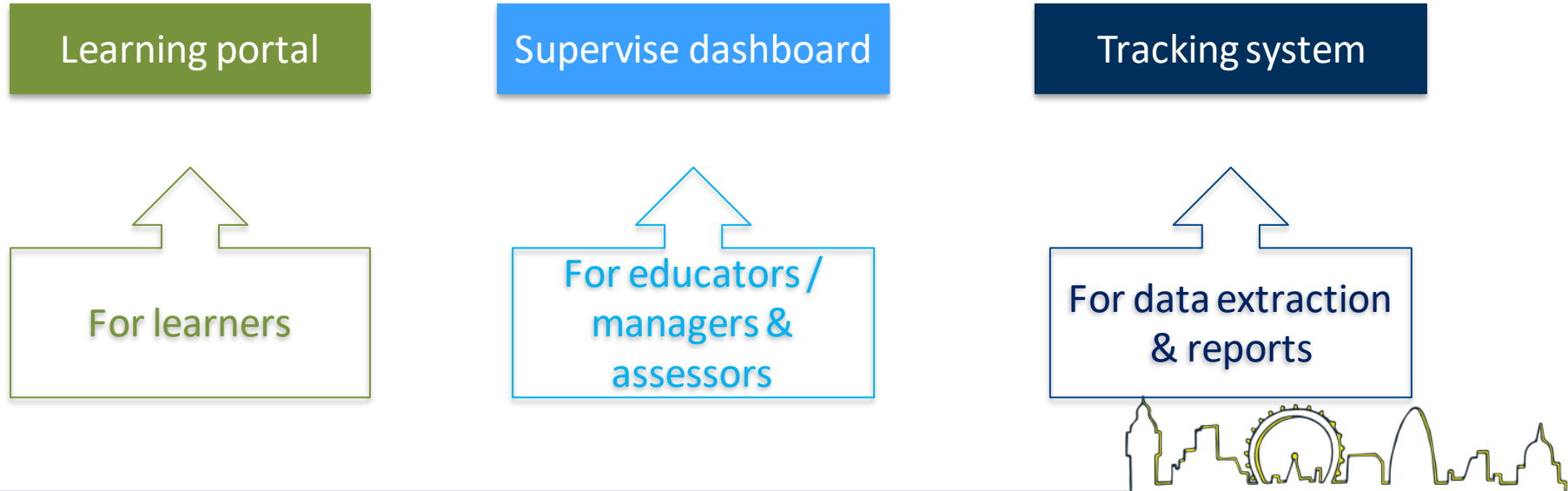
Supervise dashboard

Tracking system



Digital Learning Solutions platform

- On the DLS platform there are three dashboards:



Platform who's, who?

Centre Administrator(s)



Clinical Centre Manager(s)



Centre Manager



Learners



Educator / Manager(s)

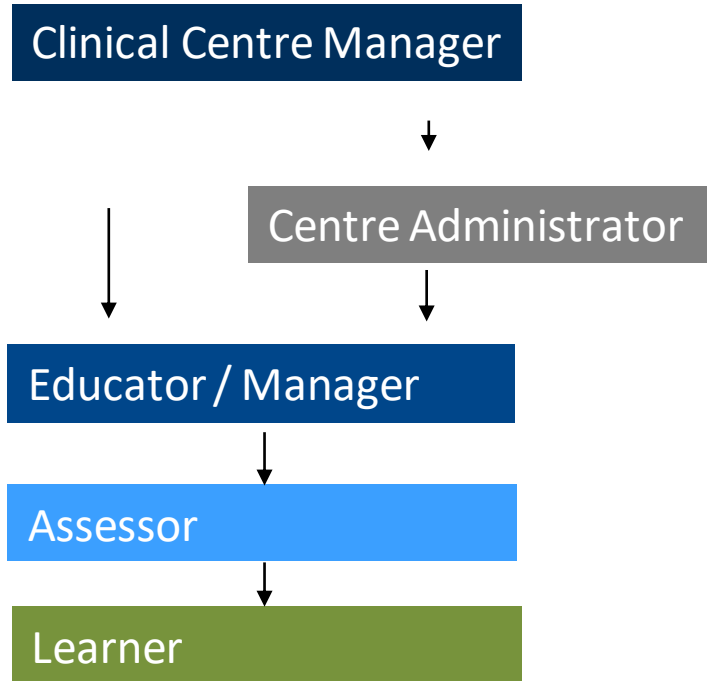


Assessor(s)



Overview of platform roles and key responsibilities

Role Hierarchy































Key Responsibilities

- Nursing / Midwifery education lead
 - Promotes to Clinical Centre Manager (additional CCMs), Administrator, Educator / Manager, and Assessor roles
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- Raise to support issues & unlock locked accounts
 - Can register learners to platform / approve self registrations
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- Enrol learners to IV Therapy Passport when step 1 & 2 complete
 - Confirm learner's self-assessment of proficiencies
 - Sign off IV Therapy Passport when all proficiencies achieved
 - Nominate a member of staff as an assessor
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- Confirm learner's self-assessment of proficiencies
 - or creates action plan for development
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- Completes self-assessment of proficiencies
 - Requests Assessor confirmation of proficiencies
 - Requests Educator / Manager sign off of proficiencies



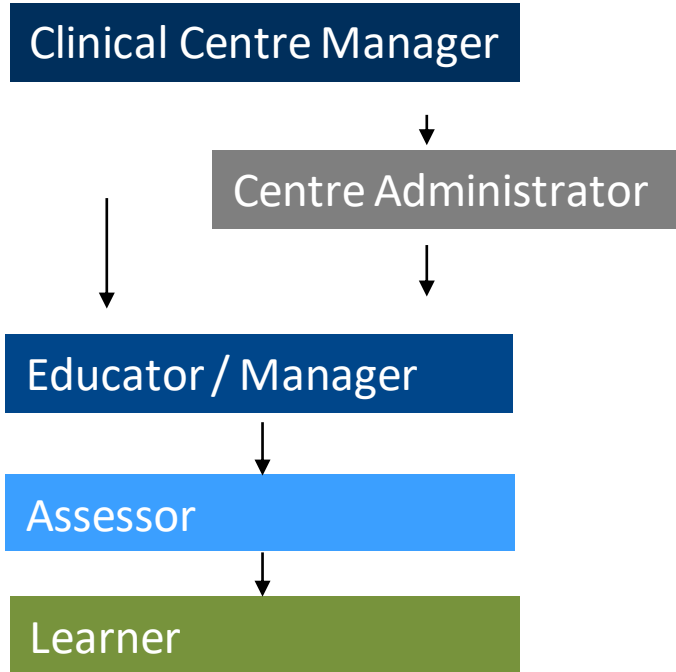
Details of Platform role functionality

KEY:  Has functionality & required to use
 Has functionality but not required to use

	Clinical Centre Manager	Centre Administrator	Educator / Manager	Assessor	Learner
Promote to Clinical Centre Manager (additional CCMs), Administrator, Educator Manager and Assessor			 Promote an assessor only		
Register delegates to platform					
Approve self registrations on the platform					
Enrol Learner to IV Therapy Passport					
Self-assess achievement IV Therapy Passport proficiencies					
Request confirmation of self-assessed 'achieved' proficiencies					
Confirm Learner's self-assessed 'achieved' proficiencies					
Perform 'sign off' when required proficiencies achieved by Learner					
View & manage delegates					
Access support (technical)					
Access support (non-technical)					
Transfer Learner records to another centre					

Example of platform roles for healthcare providers

Role Hierarchy



Role example

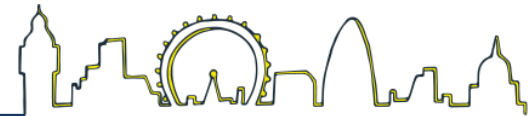
- Nursing & midwifery leads in corporate, or provider wide, education
- Lead Nurse / Midwife or Lead Educator in divisions / directorates (e.g., critical care)

- Corporate, provider wide, education administrator
 - And / or divisional administrator

- Practice education nurses / midwives or ward manager

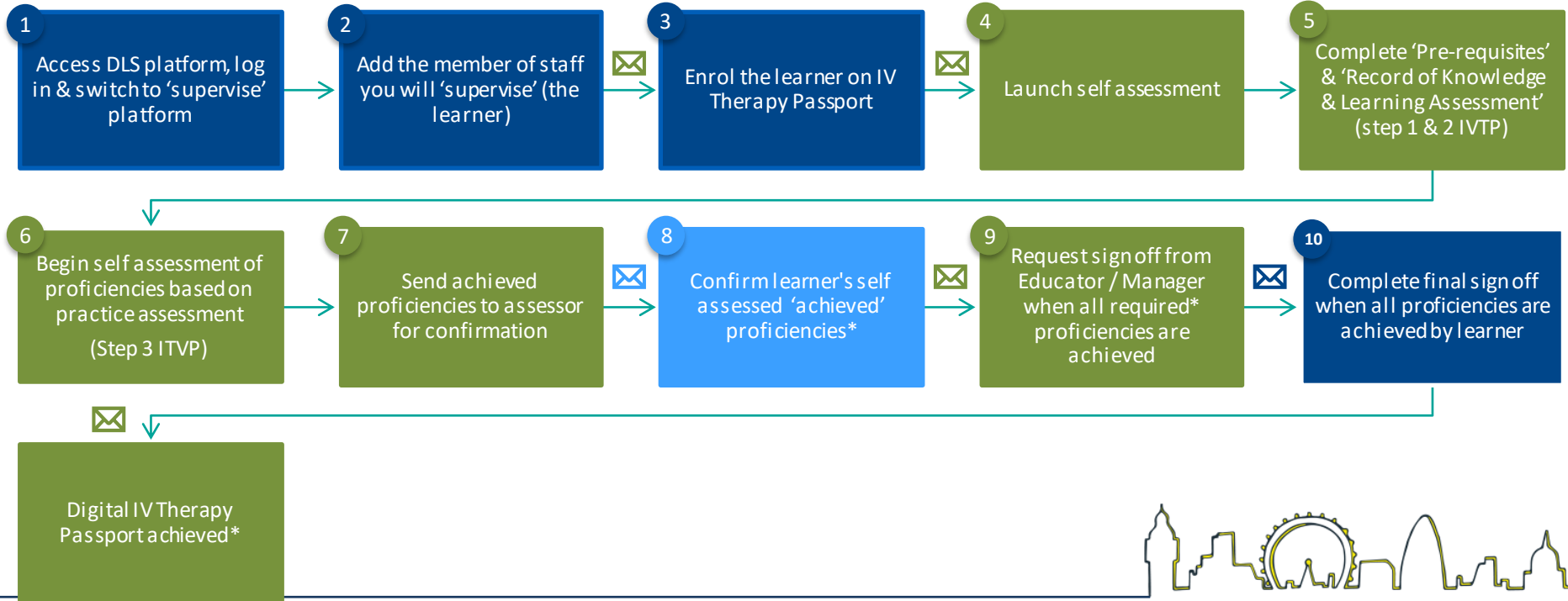
- Nurse or midwife (IV proficient & authorised to supervise & assess by organisation)

- Staff member following IV Therapy Passport pathway



Overview of practice learning and assessment completion using Digital IV Therapy Passport

■ Educator / Manager step ■ Assessor step ■ Learner step ✉ Automatic email generated to Educator / Manager, Assessor, Learner





<https://hee.nhs.uk/our-work/capitalnurse>



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