### Issue 17 — March 2013

# IT Skills Development E-bulletin

## Changes to the Programme from 1 July 2013



At the recent round of face to face user groups we presented a number of significant changes to the IT Skills Pathway Programme which will take effect from July 1st 2013.

A summary of these changes is given below including details of a webinar that we will be hosting that you can attend to ask any questions you may have after having read the following information.

The key messages are:-

- All elearning via the IT Skills Pathway Tracking System remains available <u>free of charge</u> to NHS centres (visit our website at <u>http://www.itskills.nhs.uk/prospectives.aspx?</u> <u>tab=pathway</u> for the list of courses).
- New diagnostic and post-learning assessments with printable 'in house' certificates will be produced and funded for Level 2 and 3 – production commencing July 2013.
- MOST exams, GMetrix practice tests and printable CCI learning materials will no longer be centrally funded from July 1, 2013.
- To continue using MOS exams, GMetrix practice tests and CCI Learning please contact Paul Tilley at Prodigy Learning - <u>Paul.tilley@prodigysolutions.com</u>.
- Microsoft IT Academy elearning (for Office 2003 and technical elearning) will no longer be centrally hosted or funded.

We understand that, having had a chance to reflect on these changes, you may have more questions. For this reason we have arranged a webinar where you will have the opportunity to ask any further questions. This will take place on Tuesday 16 April from 2pm to 3pm. The link to attend the webinar is <u>https://connectingforhealth.webex.com/connectingforhealth/</u>j.php?ED=183013732&UID=1184352&RT=MiMyMQ%3D%3D.

If you haven't used our webinar system before we can send you some instructions for use, please contact us by email at <u>it.skills@nhs.net</u> or <u>it.skills@hscic.gov.uk</u>.

# I SKILLS

THVVP

LEVEL THRE

LEVEL TWO

LEVEL ONE

ENTRY

# **Elearning Materials Update**

We have a few updates for you regarding the elearning and resources available within the tracking system.



We are please to inform you that the learning materials for Excel Level 3 2010 are now available for use. As with all of our elearning you can create a Level 3 Excel 2010 course by selecting it from the drop down list in the 'Course Setup' tab. For more information about creating courses please read the 'How do I create a course?' FAQ in the support tab of the tracking system. We have also just released the consolidation exercises for Level 2 Excel 2010 and Level 2 PowerPoint 2007. Your learners can now access these from within their learning and these will help them to practice what they have learnt.



## Change of Organisation to HSCIC from NHS CFH



**hscic** Health & Social Care Information Centre

As you will probably be aware we at NHS Connecting for Health are merging with the NHS Information Centre to become the Health and Social Care Information Centre (HSCIC) on 1 April 2013.

The IT Skills Pathway will not be affected by this change in terms of what is available and how it is delivered but we will be changing our email addresses. The new IT Skills Pathway email address will be <u>it.skills@hscic.gov.uk</u>, however the old email address of <u>it.skills@nhs.net</u> will forward on for the time being.

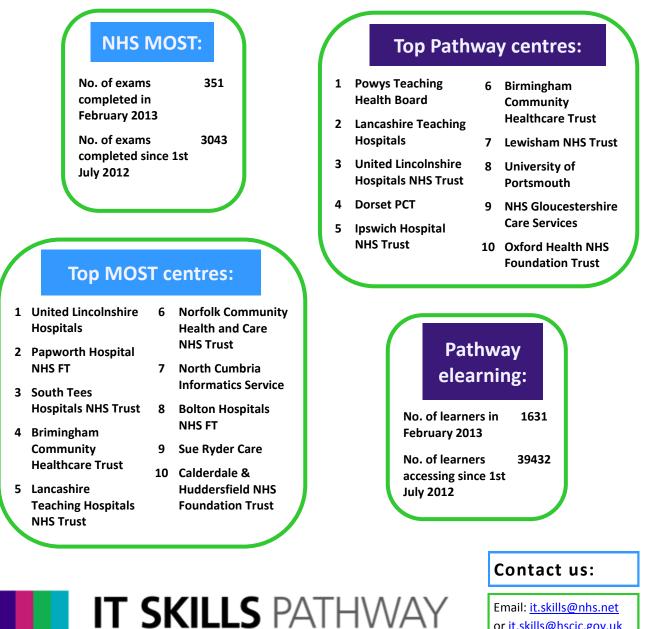
# April IT Skills Pathway Tracking System Webinar

For those who are new to delivering the IT Skills Pathway, these webinars are for people who are set up with access to the tracking system to show you what it is capable of, including how to monitor learner progress and personalise certificates. It also provides some different scenarios as to how you can make the best use of the system. We also have live demonstrations of the tracking system so you can get an accurate view of what it looks like and how easy it is to use and navigate around.

The April session will be held on Friday 19 April, 10:00 – 12:00. If you would like to attend please contact us by email and we'll book you in. We will send the dial in details out to those booked on about a week before each session.

If you would like to attend a webinar but are unavailable on this date please let us know and we'll look into adding another date into the diary.

Please contact us by email (it.skills@nhs.net or it.skills@hscic.gov.uk) if you are interested in these sessions but are not yet set up as a centre.



Email: it.skills@nhs.net or it.skills@hscic.gov.uk Web: www.itskills.nhs.uk