

IT Skills Development E-bulletin

SharePoint 2010 Imminent!



Microsoft®
SharePoint® 2010

The SharePoint learning materials are currently going through final testing and should be available in early February. The content is mainly user based but will also go into some administration basics. Feedback so far from our reviewers is that SharePoint 2010 is another excellent addition to the IT Skills Pathway portfolio.

Knowledge Bank - IT Skills Pathway

Since the Knowledge Bank was released on November 3rd there has been a huge increase in the number of IT Skills Pathway registrations (over 20,000 new users). Feedback is that Knowledge Bank is becoming a must have tool for IT help desk staff inundated with queries on Microsoft Office. If your organisation isn't using the Knowledge Bank yet and you wish to know more, please contact us at it.skills@hscic.gov.uk.



IT SKILLS PATHWAY



LEVEL THREE

LEVEL TWO

LEVEL ONE

ENTRY

New Trainer Resource - Videos



New Trainer resources have been added to the Resource section of the Tracking System. These are short video guides on how to use the features of the tracking system. They include the following:-

- 1) Introduction Video.
- 2) Administrator setup.
- 3) Accessing the system and approving additional Administrators.
- 4) The Dashboard Screen.
- 5) The Delegates Screen.
- 6) The Course Setup Screen.
- 7) Distributing.
- 8) The Learner Experience.
- 9) The Knowledge Bank User Guide.
- 10) Using the Knowledge Bank as an Administrator.

These videos are a really useful resource to share with new administrators and also as a handy reminder for existing administrators. There are also monthly webinars which go through all aspects of the tracking system, details of which are on the following page of this Bulletin.



Contact us:

Email: it.skills@hscic.gov.uk
Web: www.itskills.nhs.uk

IT Skills User Groups - Spring 2015 - Book Now

Dates below are for the Spring IT Skills User Groups. If you wish to attend then please reserve your place now, by e-mailing it.skills@hscic.gov.uk. There will be the usual updates about the IT Skills Pathway and Training Quality Improvement (TQI) initiatives as well as the chance to share your experiences.

Location	Date	Time
Manchester	Thursday 23rd April	10:30—15:00
Newcastle	Tuesday 28th April	10:30—15:00
Leeds	Wednesday 29th April	10:30—15:00
Redditch	Thursday 30th April	10:30—15:00
Cambridge	Thursday 7th May	10:30—15:00
National Webinar	Thursday 14th May	10:30—15:00
London	Wednesday 20th May	10:30—15:00

IT Skills Pathway Tracking System Webinar

We run monthly two hour training webinars for new centres or centres wanting a refresh about using the Pathway and materials. The IT Skills Pathway Tracking System webinars go through the tracking system and materials in lots of detail and give attendees an opportunity to ask lots of questions.

The February session will be held on Wednesday 11th February, 10 - 12. If you would like to attend please contact us by email (it.skills@hscic.gov.uk) and we'll book you in. The dial in details will be sent out to those who have booked approximately a week before each session.

If you would like to attend a webinar but are unavailable on the above date the next two will be held on Thursday 12th March, 10-12 and Wednesday 15th April 10-12. Please also contact us by email (it.skills@hscic.gov.uk) if you are interested in these sessions but are not as yet set up as a centre.

Top Pathway centres:

- 1 Teesside University
- 2 University of Manchester
- 3 NHS England
- 4 Sheffield Teaching Hospitals NHS Foundation Trust
- 5 The Royal National Orthopaedic Hospital NHS Trust
- 6 Gloucestershire Hospitals NHS Foundation Trust
- 7 North East Ambulance Service NHS Foundation Trust
- 8 North Tees and Hartlepool NHS Foundation Trust
- 9 Northumbria Healthcare NHS Trust
- 10 Staffordshire and Shropshire Health Informatics Service

Pathway learning:

No. of learners in December 2014 13099

Total pathway learners (since release 4) 136403



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