

## Digital Learning Solutions E-bulletin

### New System Updates—Planned Downtime

We announced last month that we will be carrying out a significant update to the system, the update will include:

- Launch of a newly rebranded web site explaining the new Digital Learning Solutions service offerings
- Moving to a new web address [www.dls.nhs.uk](http://www.dls.nhs.uk)
- Relaunching better integrated web applications under a single login with a redesign to work with the new branding

**In order to complete this work we'll need to take all our systems down this is important – advanced notice of planned downtime – Sunday 9<sup>th</sup> June 2019**

The update will take place on Sunday 9<sup>th</sup> June, 2019. No IT Skills Pathway services will be available for this 24 hour period (midnight to midnight). We have selected this date to minimize the impact to your learners and service.

What does this mean for you and your learners? – On Sunday 9<sup>th</sup> June, neither you as administrators or your learners will be able to access any of our systems.

**What do centre administrators need to do? – Inform your learners ASAP.**

All links and URLs should continue to work as normal immediately after the update and redirects will be in place from [www.itskills.nhs.uk](http://www.itskills.nhs.uk) to the equivalent [www.dls.nhs.uk](http://www.dls.nhs.uk) resources.

We would advise you to plan to update your links and resources that mention the [www.itskills.nhs.uk](http://www.itskills.nhs.uk) domain within 2 to 3 months of the launch of the new website in order to ensure seamless access for yourselves and your learners.



We apologise for any inconvenience this may cause.

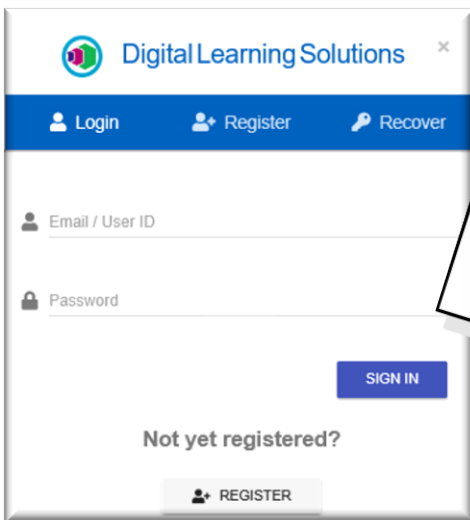
We have undertaken thorough testing of the new web applications and planning of the update and don't anticipate any problems. However, if you do have any problems accessing our services from Monday 10<sup>th</sup> June, please raise a ticket in the usual way and we will be on standby to fix any issues as a matter of urgency.

Familiarisation resources will be made available prior to go live.

If you have any questions please raise a support ticket in the Tracking System.



## New Landing Page — some of the highlights in pictures



Digital Learning Solutions

Login Register Recover

Email / User ID

Password

SIGN IN

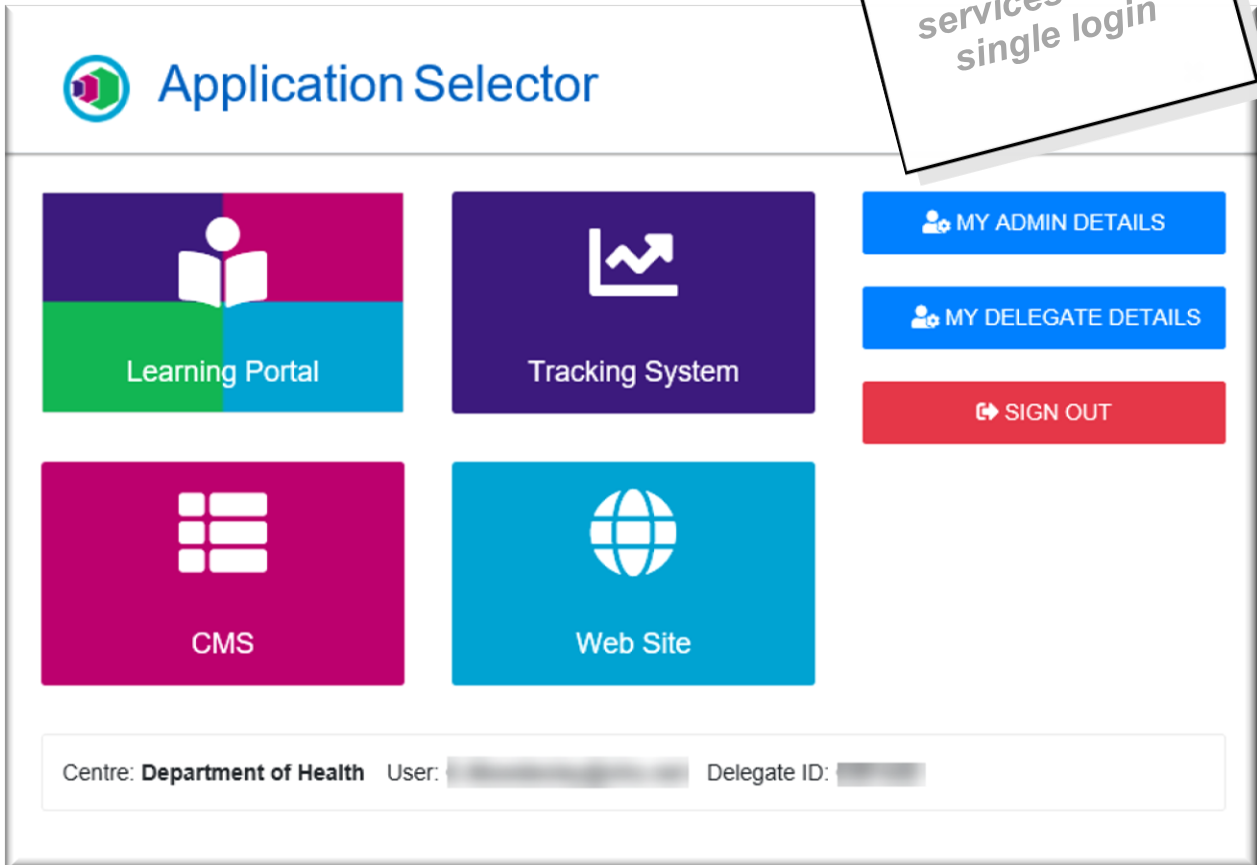
Not yet registered?

REGISTER

Login with your User ID or email address. Recover login credentials and register for the first time



Easily switch between your services with a single login



Application Selector

Learning Portal

Tracking System

CMS

Web Site

MY ADMIN DETAILS

MY DELEGATE DETAILS

SIGN OUT

Centre: Department of Health User: Delegate ID:

New Digital Learning Solutions branding throughout the systems



Digital Learning Solutions

## New Landing Page — more highlights in pictures

### IT Skills Pathway

Quality assured Digital Skills and Microsoft Office learning and assessment content. From basic digital literacy and skills through to advanced Microsoft Excel and Word training.

[VIEW LEARNING](#)

### Summary Care Records

Summary Care Records (SCR) are an electronic record of important patient information, created from GP medical records. They can be seen and used by authorised staff in other areas of the health and care system involved in the patient's direct care.

[VIEW LEARNING](#)

### NHS Digital

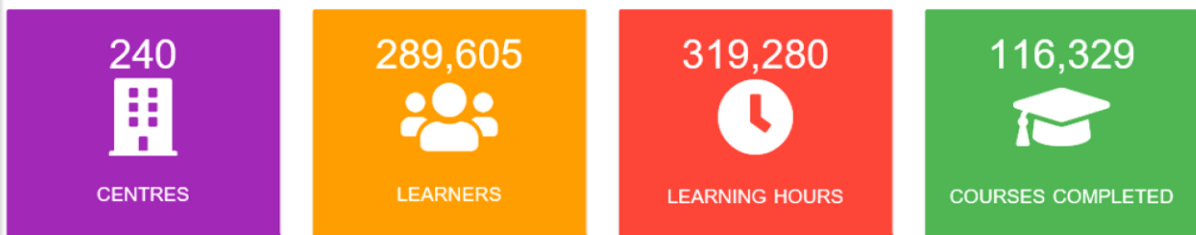
#### Terminology and Classifications Delivery Service

Learning resources relating to Clinical and Pharmacy Terminology and Clinical Classifications products including ICD, OPCS, SNOMED CT and dm+d. These resources will help you to understand and make best use of these products.

[VIEW LEARNING](#)

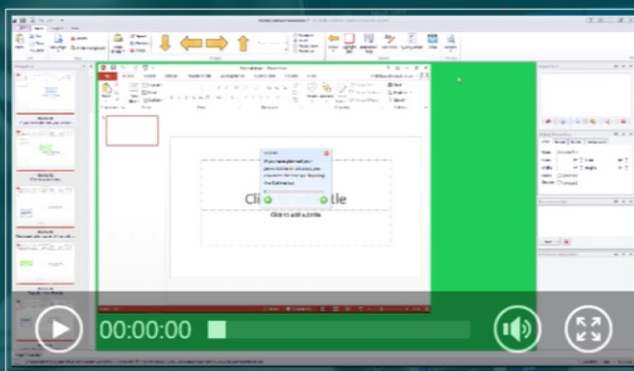
**New and refreshed web content**

## Delivering Digital Learning to Health and Social Care



Our products and services can help you manage digital learning delivery for the benefit of the people in your organisation.

## Build using powerful but easy to use tools in a familiar interface.



Content Creator uses a standard Windows application interface similar that will feel instantly familiar to users of Microsoft Office products. The layout of the application is similar to PowerPoint and several of the commercial e-learning development applications and you'll be able to get going in no time. Comprehensive online help is available for some of the more advanced features should you get stuck and we can arrange training webinars if required.

While you're developing your content, you'll be able to preview it as often as you like in the web browser to see exactly what your learners will experience.

## What our Customers say about Digital Learning Solutions

“We were able to quickly and easily publish the training to the system allowing remote trainees to access the materials whenever they needed to.”

*Jason Smith, ODL Training Officer, NHS Pathways, 21 December 2018*

“I really like the simplicity and effectiveness of the Content Creator. It has all the features and functions you would expect from any current elearning authoring tool.”

*Liam Marshall, Education and Development Officer, North East Ambulance Service NHS Foundation Trust, 21 September 2018*

# New Landing Page — even more highlights in pictures

## Find your centre

All of the learning content is delivered through our network of training centres. Use the map to find centres close to you (switch on location services) or search for a suitable centre using the table below. Click a centre on the map or grid for contact details.



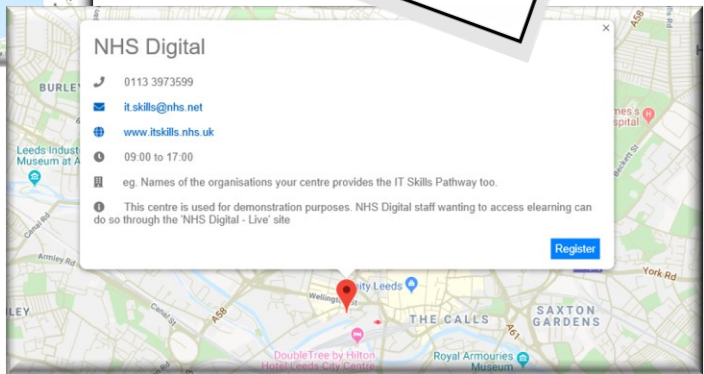
New learner  
"find my centre"  
map and  
registration  
facility

## Deliver And Track Digital Learning

Use the Tracking System to deliver and manage learning.

- Provide your staff or students with access to quality assured digital learning content
- Provide access to your own, hosted learning content
- Comprehensive tools for managing learners and learning pathways
- Track and report on learning

[▶ MORE INFO](#)



## Learning Content

### Filter Content

#### Category

- Digital Workplace
- Office 2007
- Office 2010

#### Topic

- Digital Skills
- Excel
- Microsoft Office
- OneNote
- Outlook
- PowerPoint
- SharePoint
- Social Media
- Word

#### Sort by

- Title
- Popular
- Length (asc)
- Length (desc)
- Recent

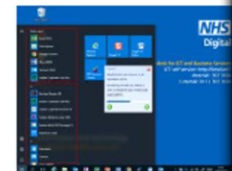
### Digital Literacy for the Workplace



Popularity: Length: 3h 59m

[VIEW COURSE OUTLINE](#)

### Digital Skills for the Workplace



Popularity: Length: 4h 22m

[VIEW COURSE OUTLINE](#)

### Entry Level - Win XP, Office 2007



Popularity: Length: 6h 54m

[VIEW COURSE OUTLINE](#)

### Excel 2013 for the Workplace



Popularity: Length: 3h 48m

[VIEW COURSE OUTLINE](#)

### Excel 365 for the Workplace

### Excel for the Workplace

Search for learning content, view popularity and see overviews

Available at your centre from 10th June 2019



## Spring User Groups



Thank you to everyone who attended the recent round of Spring user groups, it was good to meet up and share local centre news and for you to see a preview of the new system developments. We hope you found the meetings useful and we look forward to seeing you all again in the Autumn.

The Autumn round of user groups are scheduled to take place in November, watch this space for dates and venues.

## Set Notification Preferences

Notifications are one way in which we communicate with you to let you know key pieces of information, as they happen, to help you manage your centre. Preferences give you control so you decide what you receive.



To manage these notifications and choose what you receive, go to the **My Details** button and click **Manage**.

Simply slide the **Subscribe/Unsubscribe** button to set your preference for each notification.

**Information icons** are available that provide further detail about the notification:

A screenshot of a web interface for managing notification preferences. The interface shows a list of notifications with columns for the notification name, a description, applicable roles, and a status (Subscribed or Unsubscribed). A hand cursor is pointing to an information icon next to the 'New course published to centre' notification. A tooltip is visible, providing details about the notification. At the bottom, there is a 'Current Password' field and a 'Save' button. A message box indicates that a password is required to make changes.

To make the notification preference changes you'll need to add your Tracking System **Password** and **Save**. That's it you're all done!

If you change your mind you can return to your **Notification Preferences** and update them at any time.

## Training Webinars

### Content Management System (CMS)

The CMS System enables centres to create bespoke courses using all of the content available from the IT Skills Pathway. Click [here](#) to view training dates and register for your preferred date.

### IT Skills Pathway Tracking System

Monthly team training webinars are now available to book. To see dates and book a place with Eventbrite click [here](#).

## Webinar



*Our webinars are delivered via Skype*

### Hosting Content

Want to learn more about hosting your own in-house content on the Tracking System? Raise a ticket on the Tracking System and let us know your availability for a 30 minute webinar.

### Content Creator

Content Creator is an authoring tool for developing your own local content and a 30 day free trial is available to centres. Please raise a ticket on the Tracking System if you are interested in this trial.

### Top Pathway centres:

1	Royal Surrey County Hospital NHS Trust	6	Teesside University
2	Cygnnet Healthcare	7	Sheffield Teaching Hospitals NHS Foundation Trust
3	Worcestershire Acute Hospitals NHS Trust	8	Royal Cornwall Hospitals NHS Trust
4	Coventry & Warwickshire Partnership NHS Trust	9	University Hospitals Coventry and Warwickshire NHS Trust
5	NHS Digital Terminology and Classifications Delivery Service	10	University of Manchester

### Pathway learning:

No. of learners last month	1932
Total pathway learners	286928



# Digital Learning Solutions

### Contact us:

ITSP Centre: [Raise a Ticket](#)  
 Email: [it.skills@nhs.net](mailto:it.skills@nhs.net)  
 Web: [www.itskills.nhs.uk](http://www.itskills.nhs.uk)