NHS Digital

Digital Learning Solutions E-bulletin

Passwords, Passwords, Passwords

Prevent, **P**ublicise, **P**rovide

Important information for all centres.

There has been a surge of centre delegates contacting the central team, as a learner this must be hugely irritating and a waste of time and effort for everyone concerned.

just **3** easy steps!

We want you all to take the following 3 simple steps to ensure that your centre is set up to fully support all your learners.

1. **P**revent *issues*

- Ensure noreply@dls.nhs.uk is on your organisation's approved list of senders. You will need help from your local IT service Desk to get this in place across the organisation.

- Learners should be asked to check their junk folders for mail from @dls.nhs.uk

2. **P**ublicise local support

Make **YOUR** learners aware of **YOUR** local contact details not ours

To do this go to your Tracking System, Centre / Configuration, DLS Website Centre Information, the help file is available here:

https://www.dls.nhs.uk/help/DLSWebsiteCentreInformation.html

3. **P**rovide *support*

Delegates are the responsibility of the centre not the central team and one of the most common issue being reported is password recovery.

A new Tracking System feature has been introduced to help your centre administrators set a temporary password for a delegate and notify them via email from the Tracking System. A step by step guide is available from Tracking System, **Support** / Resources / **Trainer Resources—DLS021:**

https://www.dls.nhs.uk/tracking/download?content=MangPass

Digital Learning Solutions

Summer boot camp bumper content bonanza

It might be good to know that as many of you take your well earned summer break in the sunshine the team at DLS will be preparing to release **Diagnostic** and **Post Learning Assessments** for the **2016 / 365** courses.

During August we plan to release:
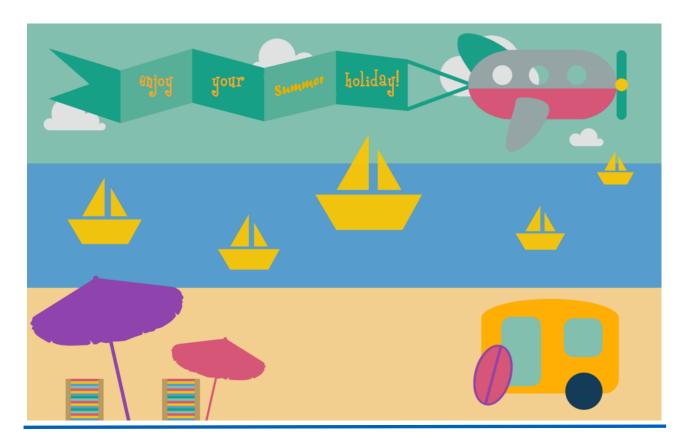
Word

PowerPoint

Excel

So stay cool this summer and enjoy the holidays, the DLS team have got it all under control…………

In addition to this *Outlook 2016 and 365* full courses including assessments are currently undergoing end user testing and will be available at all centres very, very soon.

enjoy your summer holiday!

Digital learning Solutions Training Webinars

Content Management System (CMS)
The CMS System enables centres to create bespoke courses using national DLS content. Click here to view training dates and register for your preferred date.

Tracking System
Monthly team training webinars are now available to book. To see dates and book a place with Eventbrite click here.

Webinar

Our webinars are delivered via Skype

Hosting Content
Want to learn more about hosting your own in-house content on the Tracking System? Raise a ticket on the Tracking System and let us know your availability for a 30 minute webinar.

Content Creator
Content Creator is an authoring tool for developing your own local content and a 30 day free trial is available to centres. Please raise a ticket on the Tracking System if you are interested in this trial.

Top DLS centres:

1	Royal Surrey County Hospital NHS Trust	6	Northumbria Healthcare NHS Foundation Trust
2	Worcestershire Acute Hospitals NHS Trust	7	Sheffield Teaching Hospitals NHS Foundation Trust
3	Coventry & Warwickshire Partnership NHS Trust	8	NHS Pathways
4	Mid Essex Hospital Services Trust	9	University Hospital Southampton NHS Foundation Trust
5	Leeds Teaching Hospitals Trust	10	NHS Digital Terminology and Classifications Delivery Service

DLS learning:

No. of learners last month	3308
Total DLS learners	289625

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